

## Recertification Interview and Verification Record

Name of Tenant: \_\_\_\_\_

Unit No.: \_\_\_\_\_

1. Date Initial Letter Mailed to Tenant to Arrange Recertification Interview: \_\_\_\_\_

2. Date and Type of Action Required to Follow-Up Initial Letter to Arrange Recertification:

Date	Type of Action
_____	_____
_____	_____
_____	_____

3. Date Recertification Interview, Questionnaire, HUD 9887/9887A Completed \_\_\_\_\_.

If not completed, give reason: \_\_\_\_\_

4. **VERIFICATION SENT TO:**

**PROCESSING DATES:**

	<u>Written</u>		<u>Resubmission</u>	
	Sent	Rec'd	Sent	Rec'd
a. _____	____/____	____/____	____/____	____/____
b. _____	____/____	____/____	____/____	____/____
c. _____	____/____	____/____	____/____	____/____
d. _____	____/____	____/____	____/____	____/____
e. _____	____/____	____/____	____/____	____/____

This information must be completed for all household members. Include additional sheets as needed.

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date