

Human Resource Development and Employment, Inc.

# NOTICE OF ABANDONMENT

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Unit Address: \_\_\_\_\_

\_\_\_\_\_

You are hereby notified that the above named dwelling is considered abandoned with a past due rent balance of \$\_\_\_\_\_.

If you do not contact the office and/or pay the past due rent by \_\_\_\_\_, this unit will be deemed abandoned. You have 30 days to remove any property left behind; any contents left remaining in the above-named dwelling after \_\_\_\_\_ shall be removed and disposed of by the Owner/Manager of \_\_\_\_\_.

Respectfully,

\_\_\_\_\_  
Manager

\_\_\_\_\_  
Date

Date Posted: \_\_\_\_\_

Date mailed via US Postal System to above address: \_\_\_\_\_

*I hereby attest that this letter was sent via first class mail and hand-delivered / affixed to the resident's door on \_\_\_\_\_.*

