

**UNITY HOUSING APARTMENTS, LP  
TAX CREDIT SITE FILE CHECKLIST  
RECERTIFICATION**

Tenant Name: \_\_\_\_\_

Project/Unit #: \_\_\_\_\_

- Tenant Income Certification (TIC), Signed and Dated
- Tenant Ledger (Current)
- Recertification Questionnaire, Signed and Dated
- 9887/9887A, Signed and Dated
- Income Verifications (IV)
- Asset Verifications (AV)
- Clarification: Explain \_\_\_\_\_

**NOTE:**

- All original documents and corrections will be maintained in the Tax Credit file at the Housing Site.
- All documents must be completed in blue ink, with no white out or highlighted areas.
- All corrections must be crossed out, inserting corrected information and initialed/dated by Tenant/Manager.
- **Tax Credit TIC must be signed/dated by Tenant and Manager before recertification date.**

