

Clarification Record

Applicant / Resident Name: _____

Project Name: _____ Unit Number: _____

Certification / Recertification Date: _____

Means of Clarification: _____ Phone Conversation
_____ Person-to-Person Conversation
_____ Other: (please state below)

Name of Person Supplying Information: _____
Title: _____
Date of Clarification: _____
Company / Organization: _____

Reason for Clarification:

Explanation for Clarification Given:

Name & Title of Person Receiving Above Information Date

