

Housing Complexes
Managed by Human Resources Development & Employment, Inc.

Emergency Backup

An Emergency Backup is a resident that lives onsite.

In the absence of the manager:

- the Emergency Backup will hold the master key for the building
- the Emergency Backup will answer emergency calls from residents; arrange for rescue squad, police, etc.
- the Emergency Backup will notify the manager of any issues at the site
- the Emergency Backup will assist the fire department during any emergency

This position is compensated by a Tenant Stipend of \$1.00 per hour. No Emergency Backup should work more than 199 hours per month. A timesheet is required to be submitted to the main office at the end of each month.