Quarter

CONTRACTOR/INSPECTION LOG

PROJECT N

Date	Time In	Time Out	Company and Tech's Name	Describe Purpose of Visit	Accompanied By (Staff)	Follow-Up Needed (Yes or No)

Each site is required to log all site visits by contractor personnel.
The site manager, if available, should speak to and log in and out the time and task completed during the technician's site visit.
If a Maintenance Person is available they should accompany the technician.